

Old Bank Academy

Children with Health Needs who Cannot Attend School



Version Number	1
Date of Issue	September 2020
Date Approved	September 2020
Review Frequency	Annually
Approved By	Local Governing Board
SLT Member Responsible	Headteacher

Old Bank Academy
Children with Health Needs who Cannot Attend School

Introduction

This guidance has been written in line with the current statutory guidance available from the Department for Education and guidance provided by Kirklees Council- Kirklees Business Solutions.

Aims

This policy aims to ensure that:

- Suitable education is arranged for pupils on roll who cannot attend school due to health needs and applies to all pupils of statutory school age.
- Pupils, staff and parents understand what the school is responsible for when this education is being provided by the local authority

Legislation and Guidance

This policy reflects the requirements of the [Education Act 1996](#). It also based on guidance provided by Calderdale local authority. This policy complies with our funding agreement and articles of association.

The Responsibilities of the School

The school is required by law to make arrangements for supporting pupils who have medical conditions that prevent them from attending school. There is also a requirement that consultations take place with pupils and parent/carers, health and social care professionals to ensure that the educational needs of the pupil are being met.

Initially, the school will attempt to make arrangements to deliver suitable education for children with health needs who cannot attend school.

This may include:

- The class teacher sending work home
- The school SENco liaising with hospital schools, if this is appropriate.

Longer term, the local authority through the Medical Needs Team, may be requested to take responsibility for arranging suitable education for the pupil. The Medical Needs Team is a group of experienced teachers who work with schools and parents/carers of a child or young person to give a balanced curriculum, with the main focus on English, Mathematics and Science. All curricular planning and resources are provided by the school.

They will give regular support and teaching appropriate to the pupils needs. This will be at a suitable venue, which can be:

- At home
- Within a school or centre
- At a local children's ward

Regular review meetings will be arranged and include the school and parents/carers of the pupil. These will usually be informal, SMART (Specific, Measurable, Achievable, Relevant and Time related) target meetings.

In order to access the service, the school will complete a referral form that the parent/carer will be required to sign confirming consent to the referral. A referral due to long-term medical needs will require medical

evidence from medical consultant or specialist(s). This must come with the form. Sourcing the medical evidence is the responsibility of the parents/carers. The referral form and all supporting medical evidence should be returned to the [Medical Needs team](#).

Following the acceptance of the referral, a meeting will be arranged with the school, you and your child. Where possible, this will be within five working days of receipt of the referral form and all supporting medical evidence.

The initial meeting is a chance to get to know you and your child. Times for the teaching sessions will be made and you can discuss any concerns or issues that you may have. The school will work alongside the parents, Local Authority and other relevant agencies to:

- Ensure the best outcomes for the pupil
- Share information with the local authority and relevant health services as required
- Make sure that the provision offered to the pupil is as effective as possible and that the child can be reintegrated back into school successfully

Named Person

In school, the named person responsible for children with additional needs who cannot attend school is the SENDco – Miss Taylor – who can be contacted through the school office or by email at office@oldbankschool.co.uk

For Kirklees, the named person is Jayne Healey, Medical Needs Team Manager who can be contacted at jayne.healey@kirklees.gov.uk

Reintegration

When reintegration is anticipated, work with the local authority to:

- Plan for consistent provision during and after the period of education outside the school, allowing the pupil to access the same curriculum and materials that they would have used in school as far as possible
- Enable the pupil to stay in touch with school life (e.g. through newsletters, emails, invitations to school events or internet links to lessons from their school)
- Create individually tailored reintegration plans for each child returning to school
- Consider whether any reasonable adjustments need to be made

Links to other policies

This policy links to the following policies:

- Accessibility plan
- Supporting pupils with medical conditions
- Equality information and objectives statement